



# Te Kura o Melville

## Melville Primary School

### Out of Zone Enrolment Statement 2026

Taking into account predicted numbers across all year levels, the Board of Trustees has determined that for 2026 there will be no out of zone enrolments for Years 0–6.

#### Evidence and Declaration of In-Zone Residence

 *Families enrolling from 2026 must provide two forms of evidence of in-zone residence when completing enrolment documentation.*

To ensure fair and transparent enrolment, the Board of Trustees requires evidence of genuine in-zone residence.

- The address given at the time of application for enrolment must be the student's **usual and genuine place of residence**.
- If a whānau moves to an out-of-zone address before the child's first day of attendance, the child will not be entitled to enrol at Melville Primary School.
- A student is considered to be living "in-zone" when their **usual place of residence during school weeks and nights in term time** is within the enrolment zone, and there is an intention to remain living there.
- Parents and caregivers are required to provide **at least two forms of evidence** confirming in-zone residence.
- The Board reserves the right to determine whether a given in-zone address is genuine and the usual place of residence.

## **Important Notice**

The Ministry of Education has advised that parents should be aware of the consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making a temporary in-zone arrangement. Examples include:

- Renting in-zone on a short-term basis, then moving to an out-of-zone address.
- Arranging a temporary board in-zone with a relative or family friend.
- Using the in-zone address of a relative or friend as an “address of convenience”.
- Stating that the student’s usual place of residence is with one parent in-zone when the student actually lives mostly with the other parent out-of-zone.

If the school learns that a student is no longer living at the in-zone address given at enrolment, and has reasonable grounds to believe the address was temporary, the Board may review the enrolment. Unless parents provide a satisfactory explanation within 10 days, the Board may annul the enrolment under Section 110A of the *Education and Training Act 2020*.